

Scoring criteria and weightings

	Score
Impact of non-delivery (excluding political and financial impacts which are assessed separately)	
All alternatives lead to more work/ failure to deliver a statutory service in the short/ medium-term	20
Non-delivery (at the current time) will have significant impact (e.g. service delivery, reputational) in the medium-term (3-5 years)	15
Non-delivery (at the current time) will have some impact in the medium-term (3-5 years)	10
Delivery will have longer-term impacts, but project could be delayed and still avoid any negative impacts	5
Nice to have project, apart from not achieving project outcomes doesn't cause any other impacts	0
Council plan alignment (Priorities and Themes) - due to financial measure below, sustainability should be focused on environmental sustainability	
Strong alignment to delivery of multiple Council Priorities/ Themes	10
Strong alignment to delivery of at least 1 Council Priority/ Theme	8
Moderate alignment to 1 or more Council Priority/ Theme	6
Some alignment to 1 or more Council Priority/ Theme	4
Unclear how aligns to Council Priorities/ Themes	0
External/ political benefits	
High political/ resident support across multiple areas/ wards (non-neighbouring)	10
High political/ resident support across multiple neighbouring areas/ wards	8
Moderate political/ resident support across multiple areas/ wards	6
High political/ resident support in one or two areas/ wards	4
Low political/ resident support	2
Financial Sustainability (all analysis should include capital costs)	
Delivery of the project is likely to deliver significant savings (cost reductions/ income generation)	20
Delivery of the project is likely to deliver savings (cost reductions/ income generation)	15
Possible that the project will deliver savings	10
No impact on savings	2
Negative financial impact (increases ongoing costs)	0
Financial Resources for delivery	
Fully funded from specific grant which is certain/highly certain / funded from existing revenue budgets	5
High proportion funded from a specific grant which is highly certain/ Fully funded from specific funding which is likely to be received	4
Fully funded from existing capital budget / Good likelihood of being majority funded from an external source	3
Requires 3rd party funding which is uncertain / subject to competitive bid process	2
Funding is highly uncertain	1
Productivity benefits	
Delivery of the project is likely to significantly increase productivity	5
Delivery of the project is likely to increase productivity	4
Possible that the project will deliver increased productivity	3
No impact on savings or productivity	1
Negative impact on ongoing productivity	0
Resource to deliver	
	Score
In place and not directly affected by other projects, manageable alongside BAU work	10
In place with some impact from other projects BAU	8
Possible to get resource required, and funding to do so (e.g. direct grant, specific reserve)	6
Resource available if can fill posts, but posts are hard to fill	4
No resource available, or any resource is already delivering BAU/ other projects with no remaining capacity	0
Delivery capacity risk	
	Score
Unlikely to be other work impacting key delivery resource or sufficient cover/ resilience	5
Low chance of other work impacting key delivery resource and limited cover/ resilience	4
Moderate likelihood of other work impacting key delivery resource and limited resilience	3
Likely to be other work that impacts delivery and limited resilience	2
High likelihood of other work that impacts key delivery resource, with no/ minimal resilience	1
Support Services delivery	
No significant impact on support services, and been confirmed with support services managers	5
Some impact on support services. Whilst it is contained within work plans for support services, it will need to be prioritised against other demands	4
Impact on key support services is being managed through buying in the required support, and budget is in place to enable this	3
Significant impact on support services. Whilst it is contained within work plans for support services, it will need to be prioritised against other demands	2
Key support services do not have the capacity to deliver and no resources to get external support	1

Outputs and thresholds (examples)

Benchmark	Assesment of whether we should be doing it?				
	40 or more (out of 90)	Score	62	17	40
2 or fewer	Number of red	0	6	1	0
Concern if 5 or more	Number of amber	4	3	6	4
	Should it be on the Council Delivery Plan?				
2 or more	Number of greens against first 4 criteria	2	0	0	1

Benchmark	Assesment of whether we should be doing it?	
	40 or more (out of 90)	Score
2 or fewer	Number of red	0
Concern if 5 or more	Number of amber	4
	Should it be on the Council Delivery Plan?	
2 or more	Number of greens against first 4 criteria	2